

AGENDA ITEM 1K  
Consent Item

**MEMORANDUM**

**DATE:** February 3, 2022

**TO:** El Dorado County Transit Authority

**FROM:** Brian James, Planning and Marketing Manager

**SUBJECT:** Approve Purchase Order No. 27194 for the Purchase of one (1) Ford Transit Van

**REQUESTED ACTION:**  
**BY MOTION,**

- 1. Approve Purchase Order No. 27194 issued to A-Z Bus Sales in the amount of \$85,911 for the purchase of one (1) Ford Transit van.**
- 2. Authorize the Executive Director to execute the purchase contract and related documents necessary to complete the Capital Improvement Plan Project #20-06 provided that the contract costs do not exceed the approved Capital Improvement Plan project budget.**

**BACKGROUND**

On October 3, 2019 the El Dorado County Transit Authority (El Dorado Transit) Board of Directors approved the Capital Improvement Plan (CIP) Project #20-06 for the replacement of one (1) 2013 Dodge minivan in its demand response fleet with an accessible Ford Transit van. The Ford Transit model would be the first of its kind in the El Dorado Transit fleet and can be configured with seating capacity for up to nine (9) ambulatory passengers, two (2) wheelchair securement positions and a side-door lift. In addition to improved reliability, the new larger model van offers more passenger capacity than a minivan and better fuel efficiency than a traditional cutaway bus, allowing for more scheduling flexibility and improved cost effectiveness.

**DISCUSSION**

El Dorado Transit staff utilized the California Association of Coordinated Transportation (CalACT) Cooperative Agreement for purchasing. Staff recommends issue of Purchase Order No. 27194 to A-Z Bus Sales for purchase of the Ford Transit van, and authorization for the Executive Director to execute the purchase contract and related documents necessary to complete the project, with change order authorization within the approved CIP project budget.

**FISCAL IMPACT**

The following cost summary reflects the purchase amount quoted by the selected vendor and the addition of project revenue derived from the sales of retired 5310 vehicles, reserved for new purchases under the program. These updated costs are within the adopted Capital Improvement Plan Project #20-06 budget (attached):

*COST SUMMARY*

One (1) Ford Transit Van		<u>\$85,911</u>
	<i>Total Cost</i>	<i>\$85,911</i>

*FUNDING SOURCES*

FTA Section 5310 Grant		\$56,000
Reserved Surplus Vehicle Revenue (5310)		\$12,200
State Transit Assistance		<u>\$17,711</u>
	<i>Total Revenue</i>	<i>\$85,911</i>

## Vehicle Replacement – Demand Response

Project No. 20-06

This project will replace one (1) Dodge Caravan with one (1) Ford Transit type van. Cost estimates include wiring, paint, graphics, AVL, radios, Connect Card equipment and cameras.

This project replaces:

EDCTA #	Vehicle Type	Mileage <u>03/20/2020</u>
1304	2013 Dodge Caravan	191,452

### *COST SUMMARY (ESTIMATE)*

	<u>Proposed Budget</u>
One (1) Ford Transit Van	\$79,000
10% Contingency	<u>\$ 7,900</u>
<i>Total Project Cost</i>	<i>\$86,900</i>

### *FUNDING SOURCE*

Federal Transit Administration (FTA)	
Section 5310 Grant	\$56,000
State Transit Assistance (STA)	<u>\$30,900</u>
<i>Total Revenue</i>	<i>\$86,900</i>

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. 27194**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 02/03/2022**

ACCOUNT: 9600.00 CLASS: 125

TO:

A-Z Bus Sales, Inc.  
 P.O. Box 102479  
 Pasadena, CA 91189-2479

SHIP & INVOICE TO:

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

Contact: Clay Hartman

Vendor Phone No: (800) 437-5522

Fax No: (951)781-1835

PROMISED DELIVERY		TERMS: NET 30	
365 Days from Order Acceptance		F.O.B. DESTINATION	
QTY	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
	MBTA CalACT Cooperative RFP #20-01		
1	Ford Transit 350EL - 148" W/B - AWD Specification Summary: Model: 2022/2023 Special Order Chassis, Make: Nor Cal Van, Lift: Braun, Type: Ford Transit 350EL, Chassis: Ford Transit 350EL, Lift Location: Shift N Step, Capacity: 8+ up to 2 w/c, Wheelbase: 148" Tie Downs: 2, Seat Fabric: Ford OEM Gray Vinyl, Engine: 3.5L Eco Boost, Alternator: Ford OEM, A/C System: Ford OEM, GVWR: 10,360, Tie Down: Q'Straint, Exterior Color/ Solid Blue, Body Length: 22 FT	\$57,962.00	\$57,962.00
2	8100 Tie Down ILO 360	-\$125.00	-\$250.00
1	All Wheel Drive OEM Ford Feature	\$5,214.00	\$5,214.00
1	Go-ES Double Seat with Arm Rest	\$1,003.00	\$1,003.00
1	Shift in Step BraunLift in Side door	\$8,547.00	\$8,547.00
1	Roadrunner RR-HDR4K040W, 2TB, w/3 cameras	\$5,863.00	\$5,863.00
1	Solid Blue Exterior, Ford OEM Blue	\$275.00	\$275.00
1	Custom Fare Box Stanchion	\$375.00	\$375.00
1	Storage Box in lieu of Co Pilot Seat	\$850.00	\$850.00
2	TDSS system on Bottom of foldaway seats for belt storage	\$110.00	\$220.00
1	Drivers Side Step Running Board at Drivers Door	\$375.00	\$375.00
1	Privacy Tint on side windows	\$575.00	\$575.00
1	Delete 1 w/c tie down position	-\$325.00	-\$325.00
1	Delete 1 double passenger foldaway	-\$525.00	-\$525.00
	Summary Standard Bid Features & Equipment Ford OEM Body Construction-no modification to body, Ford XL Wagon Trim Package, Bus Style Entrance Door, W/C Lift in Rear, Rear Passenger Entry door, duel leaf onward opening, Headroom Height Interior 77", Exterior Height 110", Overall Length 263.9", O-Straint L track, Altro Flooring in w/c area, 195/75R16, 3.5L V-6 Eco-Boost due to AWD Engine, 10 Speed automatic transmission, 148" Wheelbase, 3.73 Rear Axle Ratio, 10,360 lb. GVWR, Rear Axle: Dual Tires, OEM Ford A/C and Heat, AM FM CD Player, Reverse Backing Camera		
1	State Fees, Tire Tax @1.75 per tire	\$12.25	\$12.25
1	Document Fee	\$80.00	\$80.00
1	MBTA CalACT Cooperative Fee of 1.5%	\$1,208.27	\$1,208.27
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.		<b>SUBTOTAL</b>	<b>\$81,459.52</b>
		<b>SHIPPING</b>	<b>\$300.00</b>
		<b>SALES TAX</b>	<b>\$4,150.99</b>
<b>PURCHASING AGENT</b>		<b>TOTAL</b>	<b>\$85,910.51</b>

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."