



EL DORADO TRANSIT

**EL DORADO COUNTY TRANSIT AUTHORITY
BOARD OF DIRECTORS MEETING
CONFORMED MINUTES
Thursday, February 3, 2022; 1:00 PM**

Chairperson: John Hidahl, County of El Dorado Supervisor, District I
Vice Chairperson: Jackie Neau, City of Placerville Councilmember
Lori Parlin, County of El Dorado Supervisor, District IV
Kara Taylor, City of Placerville Councilmember
George Turnboo, County of El Dorado Supervisor, District II

- Patty Borelli, Alternate for City Councilmembers
- Wendy Thomas, Alternate for Board of Supervisors, District III

Executive Director: Matthew Mauk

These meetings will be conducted pursuant to the provisions of Assembly Bill 361 which suspends certain requirements of the Ralph M. Brown Act to allow for greater flexibility in conducting public meetings via teleconferencing and allowing public participation telephonically. These measures are in effect when a state of emergency is issued or remains active.

Members of the public may call in during the meeting and are encouraged to submit public comment via email to mwilcher@eldoradotransit.com up until the start of the meeting. Written comments will be entered into the meeting's minutes and the Board will consider all comments at the appropriate time. Members of the public may address any item on the agenda prior to board action, comments will be limited to no more than three (3) minutes.

If you are joining the meeting via computer and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The board secretary will call you by the last three digits of your phone number when it is your turn to comment.

Participate by Computer:

<https://us02web.zoom.us/j/833772503?pwd=N0RYRGkxMnkzNUtQemsrRjVQdm5BZz09>

Participate by Phone:

1-669-900-6833

Meeting ID: 833-772-503

Passcode: 2022

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Taylor called the meeting to order at 1:02 PM and the pledge of allegiance was recited.

ELECTION OF OFFICERS

- A. Election of Chairperson and Vice-Chairperson for Calendar Year 2022

It was moved by Director Parlin and seconded by Director Neau to elect Director Hidahl as Chairperson. It was moved by Director Taylor and seconded by Director Hidahl to elect Director Neau as Vice-Chairperson.

Both elections were approved unanimously

- B. Oath of Office

The Oath of Office was completed and signed by each of the following Board Members.

John Hidahl, Jackie Neau, Lori Parlin, Kara Taylor, George Turnboo

CEREMONIAL ITEMS

- A. Newly elected Chairperson plaque presentation to outgoing Chairperson Kara Taylor

Director Hidahl presented outgoing Chairperson Taylor with a plaque

ROLL CALL

Directors Present: John Hidahl, Jackie Neau, Lori Parlin, Kara Taylor, George Turnboo

A quorum was present.

ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

M/S: Parlin/Turnboo

Ayes: Hidahl, Neau, Parlin, Taylor, Turnboo

OPEN FORUM

None

1. **CONSENT CALENDAR**

- A. Adopt Resolution No. 22-01 regarding the Remote Public Meeting Provisions of Assembly Bill 361
- B. Approve Conformed Minutes of Regular Meeting December 2, 2021
- C. Receive and File November and December 2021 Check Registers
- D. Receive and File November and December 2021 Ridership Report
- E. Receive and File Quarterly Investment Report for Quarter Ending 12/31/2021
- F. Adopt Resolutions 22-02, 22-03 and 22-04 to File and Execute Documents for Federal Transit Administration Funding Programs
- G. Approve Revised Blanket Purchase Orders above \$25,000 for Fiscal Year 2021/22
- H. Approve an increase to the New Hire Incentive Program from \$1000 to \$2000
- I. Approve funding Operating Reserve utilizing Advertising and Miscellaneous revenue accounts for fiscal year 2021/22
- J. Adopt Capital Improvement Plan Project 22-05 and Authorize the Executive Director to apply for the Fiscal Year 2020-21 Federal Transit Administration Section 5310 grants for replacement of the current demand response scheduling and dispatching software
- K. 1. Approve Purchase Order No. 27194 issued to A-Z Bus Sales in the amount of \$85,911 for the purchase of one (1) Ford Transit van.

2. Authorize the Executive Director to execute the purchase contract and related documents necessary to complete the Capital Improvement Plan Project #20-06 provided that the contract costs do not exceed the approved Capital Improvement Plan project budget.

2. **ACTION ITEMS**

- A. 1. Adopt Proposed Fiscal Year 2021/22 Mid-Year Operating Budget Adjustments
2. Approve line-item increase of \$190,833 to Contingency

Action: Board adopted Proposed Fiscal Year 2021/22 Mid-Year Operating Budget Adjustments and approved line-item increase to Contingency by the following vote

M/S: Parlin/Turnboo

Ayes: Hidahl, Neau, Parlin, Taylor, Turnboo

- B. Establish and appoint two (2) Board members to an ad hoc Committee to review data from the Compensation and Benefits Study as needed with consultant and staff

**Directors Kara Taylor and Lori Parlin were appointed to the ad hoc committee to review the Compensation and Benefits Study data.
No vote was taken.**

- C. Review and comment on draft Strategic Planning scope of work, and provide direction to staff regarding development of a Request for Proposals and project timeline

Board discussed possible future transit opportunities and provided direction to staff regarding the development of a Request for Proposals and project timeline.

3. INFORMATION ITEMS

- A. Newsletter

EXECUTIVE DIRECTOR REPORT *

BOARD MEMBER COMMENTS *

RECESS TO CLOSED SESSION

Closed Personnel Session Pursuant to Government Code Section 54957.6 – Concerning Labor Negotiations with the Transit Operator’s Bargaining Unit. The designated representatives for the El Dorado County Transit Authority are Executive Director Matthew Mauk and Legal Counsel Michael Tucker

Recessed to Closed Session at 1:53 PM

RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS

Reconvened to Open Session at 2:12 PM. No report out.

ADJOURNMENT

Chair Hidahl adjourned the meeting at 2:14 PM. The next regularly scheduled meeting Thursday, March 3, 2022.

Respectfully Submitted,

**Megan Wilcher
Secretary to the Board**

* Verbal Report