

AGENDA ITEM 1 G
Consent Item

MEMORANDUM

DATE: December 1, 2022

TO: El Dorado County Transit Authority

FROM: Brian James, Planning and Marketing Manager

SUBJECT: Contract Award in Response to Request for Quotations (RFQ)
#22-01 Park and Ride Master Plan Update

REQUESTED ACTION:
BY MOTION,

- 1. Award Contract for the Performance of a Park and Ride Master Plan Update per RFQ # 22-01**
- 2. Authorize Executive Director to execute all documents required for project completion**

BACKGROUND

The El Dorado County Transit Authority (El Dorado Transit) currently uses park and ride facilities on the western slope of El Dorado County for Commuter and Local Fixed Route bus services. El Dorado Transit utilizes a Park and Ride Master Plan (plan) as a reference for grant applications and as a planning tool.

DISCUSSION

The most recent Park and Ride Master Plan was completed in 2017. Since that time, the County Line Multi-Modal Transit Center report was completed in 2019 and the County Line Design Report was completed in 2020. In addition, progress has been made toward design of the Bass Lake Hills Park and Ride. El Dorado Transit issued a RFQ to have a consultant update the plan to include the additional studies and designs, the RFQ is available for review at <http://www.eldoradotransit.com/board-meeting/december-1-2022>

El Dorado Transit staff received two (2) proposals in response to RFQ# 22-01. Both consulting firms submitted well thought out, detailed proposals which highlighted the company's experience relative to the proposed project scopes. The proposals were clear and concise and indicated an understanding of the project requirements.

Scoring for the proposals was comprised of a quantitative content evaluation and verbal interview with a maximum possible score of one-hundred forty (140) points. The following table details the total score for each proposal and the cost.

Proposer	LSC Transportation Consultants	Green DOT Transportation Solutions
Score	127	126
Cost	\$73,650	\$71,240

Although both consultants provided detailed proposals and competitive pricing within budget, staff recommends award of the contract to LSC Transportation Consultants as the proposer with the highest scores on the quantitative content evaluation and verbal interview.

FISCAL IMPACT

COST SUMMARY (ESTIMATE)

	<u>Budget</u>
Park and Ride Master Plan Update	\$75,000
Contingency 10%	<u>\$ 7,500</u>
<i>Total Project Cost</i>	<i>\$82,500</i>

FUNDING SOURCES

Transportation Development Act	<u>\$82,500</u>
<i>Total Revenues</i>	<i>\$82,500</i>