



# EL DORADO TRANSIT

**EL DORADO COUNTY TRANSIT AUTHORITY  
BOARD OF DIRECTORS MEETING  
CONFORMED MINUTES  
Thursday, June 1, 2023; 12:30 PM  
Regular Meeting**

Chairperson: Jackie Neau, City of Placerville Councilmember  
Vice Chairperson: George Turnboo, County of El Dorado Supervisor, District II  
John Hidahl, County of El Dorado Supervisor, District I  
Lori Parlin, County of El Dorado Supervisor, District IV  
David Yarbrough, City of Placerville Councilmember

- John Clerici, Alternate for City Councilmembers
- Wendy Thomas, Alternate for Board of Supervisors, District III

Executive Director: Matthew Mauk

<p style="text-align: center;"><b>In-Person</b></p> <p style="text-align: center;">County of El Dorado Board of Supervisors Meeting Room 330 Fair Lane, Bldg. A Placerville, CA 95667</p>	<p style="text-align: center;"><b>Remotely</b></p> <p style="text-align: center;"><b>By Computer:</b> <a href="https://edcgov-us.zoom.us/j/86134567267">https://edcgov-us.zoom.us/j/86134567267</a></p> <p style="text-align: center;"><b>By Phone:</b> 669-219-2599</p> <p style="text-align: center;"><b>Meeting ID:</b> 861 3456 7267</p>
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Members of the public may call in during the meeting and are encouraged to submit public comment via email to [mwilcher@eldoradotransit.com](mailto:mwilcher@eldoradotransit.com) up until 2 hours before the start of the meeting. Written comments will be entered into the meeting’s minutes and the Board will consider all comments at the appropriate time. Members of the public may address any item on the agenda prior to board action, comments will be limited to no more than three (3) minutes.

If you are joining the meeting via computer and wish to make a comment on an item, press the “raise a hand” button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. The board secretary will call you by the last three digits of your phone number when it is your turn to comment.

By participating in this meeting, you acknowledge that you are being recorded.

## **CALL TO ORDER AND RECESS TO CLOSED SESSION**

**Chair Neau called the meeting to order at 12:30 PM and immediately recessed into closed session.**

Closed Personnel Session Pursuant to Government Code Section 54954.5 –  
PUBLIC EMPLOYEE APPOINTMENT Title: Executive Director

## **RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS**

**The board reconvened to open session at 1:00 PM.**

**The board recessed to closed at 1:43 PM**

**The board reconvened to open session at 2:33 PM**

**The board voted 5/0 to designate Brian James the Interim Executive Director pending resignation of current Executive Director effective July 14, 2023**

## **PLEDGE OF ALLEGIANCE**

**The Pledge of Allegiance was recited.**

## **ROLL CALL**

**Directors Present: John Clerici, John Hidahl, Jackie Neau, Lori Parlin, George Turnboo**

**A quorum was present.**

## **ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

### **Adoption of the Agenda and Approval of Consent Calendar**

**M/S: Turnboo/Hidahl**

**Ayes: Clerici, Hidahl, Neau, Parlin, Turnboo**

## **OPEN FORUM**

**None**

**1. CONSENT CALENDAR**

- A. Approve Conformed Minutes of Regular Meeting May 4, 2023  
Approve Conformed Minutes of Special Meeting May 18, 2023
- B. Receive and File April 2023 Check Registers
- C. Receive and File April 2023 Ridership Report
- D. Approve the reinstatement of the July 6, 2023 Board of Directors Meeting
- E. **1.** Approve Purchase Order 29003 issued to the California Transit Indemnity Pool in the amount of \$346,385 for Liability Insurance
- 2.** Approve Purchase Order 29004 issued to the California Transit Indemnity Pool in the amount of \$23,796 for Physical Damage Insurance
- 3.** Approve Purchase Order 29002 issued to the California Transit Indemnity Pool in the amount of \$28,000 for Employment Practices Liability Insurance
- 4.** Approve Purchase Order 29024 issued to the Special District Risk Management Authority in the amount of \$190,000 for Workers' Compensation Insurance
- F. Approve Charter Rate of \$270.00 per hour for Fiscal Year 2023/24
- G. Ratification of an amendment to the current Executive Director Employment Agreement, extending the term through July 14, 2023
- H. **1.** Adopt Resolution No. 23-18 Authorizing the Executive Director to Execute All Documents for the California State of Good Repair Grant Program
- 2.** Adopt Resolution No. 23-19 Authorizing the California State of Good Repair Project List

**2. ACTION ITEMS**

**TIMED ITEM 1:00 PM**

- A. **1.** Public Hearing to Adopt Resolution No. 23-15 Finalizing the Operating Budget for Fiscal Year 2023/24
- 2.** Adopt Resolution No. ~~22-16~~ **23-16** Approving the Fiscal Year 2023/24 Allocation Table
- 3.** Adopt Fiscal Year 2023/24 Organizational Chart

**Action: Chair Neau opened the Public Hearing to accept public comment on the proposed final Operating Budget for Fiscal Year 2023/24. There was no public comment on this item.**

**M/S: Hidahl/Turnboo**  
**Ayes: Clerici, Hidahl, Neau, Parlin, Turnboo**

**TIMED ITEM 1:00 PM**

- B. Public Hearing to Adopt Resolution No. ~~22-17~~ 23-17 Finalizing the Fiscal Year 2023/24 Capital Improvement Plan and Capital Budget**

**Action: Chair Neau opened the Public Hearing to accept public comment on the proposed final Capital Improvement Plan and Capital Budget for Fiscal Year 2023/24. There was no public comment on this item.**

**M/S: Hidahl/Turnboo**  
**Ayes: Clerici, Hidahl, Neau, Parlin, Turnboo**

- C. 1. Authorize staff to open a recruitment on June 2, 2023, for the Executive Director position**
- 2. Appoint two (2) Board members to an Ad Hoc Evaluation Committee to participate in an initial round of interviews with qualified candidates**
- 3. Set a tentative date for conducting the initial round of interviews by the Ad Hoc Evaluation Committee, staff, and selected panelists**
- 4. Approve a revised salary range for the Executive Director classification, effective June 2, 2023**

**Action: Item was approved as requested by staff. Director Hidahl and Director Yarbrough have been appointed to the Ad Hoc Evaluation Committee with the tentative interview date of July 12, 2023.**

**M/S: Clerici/Hidahl**  
**Ayes: Clerici, Hidahl, Neau, Parlin, Turnboo**

- D. Approve the My Ride Mileage Reimbursement Program Policy Update as Proposed**

**Director Parlin made a motion to continue the item to a future meeting pending legal review and strengthening the policy language.**

**M/S: Parlin/Hidahl**  
**Ayes: Clerici, Hidahl, Neau, Parlin, Turnboo**

**3. INFORMATION ITEMS**

A. Free El Dorado County Fair Shuttle Flyer

**EXECUTIVE DIRECTOR REPORT \***

**BOARD MEMBER COMMENTS \***

**ADJOURNMENT**

**Chair Neau adjourned the meeting at 2:32 PM. The next regularly scheduled meeting is Thursday, August 3, 2023.**

**Respectfully Submitted,**

**Megan Wilcher  
Secretary to the Board**

\* Verbal Report