



MY RIDE

Mileage Reimbursement Program Volunteer Driver Registration

Welcome to the El Dorado Transit My Ride mileage reimbursement program. The My Ride program enables seniors (60 or older) or disabled residents of El Dorado County (not including the Tahoe basin) who are registered for the My Ride program at El Dorado Transit to reimburse their friends, neighbors, or family members for providing them with transportation in their personal vehicles. Trips can be for any purpose, including medical appointments, grocery shopping, hairdresser, and social activities. There are no fees to participate in this program. The trips are free for the passenger, and the driver receives a reimbursement for providing a valuable service for the passenger.

If any situations arise that concerns you about the safety of the participant or yourself, call 911 and alert El Dorado Transit staff. You should feel free to notify El Dorado Transit about any concerns that arise from the program by calling (530) 642-5383.

How the Program Works

1. Participants register for the My Ride mileage reimbursement program by submitting an El Dorado Transit My Ride application
2. Participants recruit trusted friends, neighbors, or family and have them complete a registration form and a W-9 form and submit them to El Dorado Transit
3. Participants track and record miles and driver information for each trip
4. Participants submit completed monthly trip log by the 10th of the next month to El Dorado Transit so staff can process the reimbursement in a timely manner (for example, the log for July 2023 is due on August 10, 2023)
5. El Dorado Transit will send reimbursement checks to registered volunteer drivers who provided transportation in that month

Program Guidelines

- Trips must begin or end in western El Dorado County (does not include the Tahoe basin)
- The program is intended to assist El Dorado County residents who are unable to drive or may otherwise not have access to transportation
- Participants cannot share driving responsibilities to increase the mileage limitation
- Drivers are not allowed to receive reimbursement from El Dorado Transit for a ride if they are receiving any other compensation for that ride from another organization
- El Dorado Transit reimburses by check at the current IRS issued standard mileage rate for allowed trips
- Each passenger is allowed up to the maximum of 350 miles per month
- Reimbursements are issued by the end of each month for those trip logs that are submitted to El Dorado Transit by the 10th of each month
- Drivers are volunteers, not professional drivers, employees or contractors
- El Dorado Transit is required to provide 1099 forms to all volunteers that receive \$600 or more in reimbursement annually. Any tax questions should be answered by the volunteer's tax preparer



EL DORADO TRANSIT

Please Complete the Following:

First Name: _____
Last Name: _____
Mailing Address: _____
City: _____
State: _____
Zip Code: _____
Primary Phone Number: _____
Email: _____

Waiver, Release, and Indemnification

By signing below, the undersigned hereby releases, waives, and holds harmless the El Dorado County Transit Authority (El Dorado Transit) and its Board members, employees, and volunteers from any and all suits, claims, damages, losses, injuries (including property damage, bodily injury, and/or death), and any other compensable loss of any type (collectively "Claims") to you, your family and any and all passengers, pedestrians, or any individual participating in the Mileage Reimbursement Program, directly or indirectly arising out of your participation in the Mileage Reimbursement Program, or out of the actions, conduct, or inaction of the volunteer drivers or passenger(s), whether or not the negligence of El Dorado Transit or staff contribute to or cause the Claims. Volunteer drivers are not employees, professional drivers, contractors, agents or representatives of El Dorado Transit and do not render a service for, or on behalf of, El Dorado Transit. El Dorado Transit does not require any procedures or policies to be followed by the volunteer driver in the operation of the vehicle, the methods of loading or unloading the passenger, and the sole agreement between El Dorado Transit and the volunteer driver is for the reimbursement of costs. This release does not apply to the extent the Claims are caused by the gross negligence or willful or wanton misconduct of El Dorado Transit or staff. You further agree to defend and indemnify El Dorado Transit and staff from any and all Claims directly or indirectly arising out of the negligent, reckless, or willful acts of omissions of you, your family, and any and all passengers, pedestrians, or any individual participating in the Mileage Reimbursement Program. You agree that you will not be allowed to receive reimbursement for any ride if you are receiving any other compensation for that ride from another organization. You further agree to provide accurate information to El Dorado Transit, understanding that fraud and abuse can lead to suspensions and/or termination of participation in the program.

I certify that I have read and understand this and agree.

Applicant Signature

Date

This form and a W-9 form can be submitted once completed to El Dorado Transit by email to info@eldoradotransit.com, by fax to (530) 622-2877, or in person at the El Dorado Transit office at 6565 Commerce Way in Diamond Springs Monday through Friday 8:00 AM to 5:00 PM.