

AGENDA ITEM 1 B  
Consent Item

**MEMORANDUM**

**DATE:**                   **October 5, 2023**

**TO:**                      **El Dorado County Transit Authority**

**FROM:**                 **Julie Petersen, Finance Manager**

**SUBJECT:**             **Receive and File August 2023 Check Register**

**REQUESTED ACTION:**  
**BY MOTION,**  
                                  **Receive and File August 2023 Check Register**

**BACKGROUND**

The following check register includes routine transactions for the month of August 2023. These expenditures fall within budgets adopted by the El Dorado County Transit Authority Board of Directors.

**DISCUSSION**

Ten (10) item merits further detail:

Check #38114 – CalTIP – California Transit Indemnity Pool.....\$395,343.00  
This check pays the obligation for Liability, Physical Damage and Employer Practices and Liability coverage from 05/01/23 through 04/30/24 using Local Transportation Funds (LTF).

Check #38116 – RouteMatch Software Inc.....\$17,317.68  
This check pays the obligation for quarterly support, housing, IVR, data fees associated with the scheduling and statistical software for FY 2023/24 using Local Transportation Funds (LTF).

Check #38118 – Zonar Systems Inc.....\$14,764.20  
This check pays the obligation for annual support, housing and data fees associated with the maintenance and pre/post trip inspection software for FY 2023/24 using Local Transportation Funds (LTF).

Check #38123 – Trillium Solutions Inc.....\$7,700.00  
This check pays an obligation for Annual GTFS Manager, Interactive Map, and Web Hosting for FY 23/24 using Local Transportation Funds (LTF).

Check #38135 – Dantec Associates.....\$2,990.00  
This check pays the obligation for progress on the Short-Range Transit Plan (SRTP) update for local routes using Local Transportation Funds (LTF).

Check #38174 – BikeLid LLC.....\$14,718.37  
This check pays the obligation for new bike cover units replacing the old style “bike lockers” at Park & Ride locations using Local Transportation Funds (LTF); CIP #24-03.

**EL DORADO COUNTY TRANSIT AUTHORITY**

**Check Register**

August 2023

Date	Num	Name	Memo	Amount
08/01/2023	EFT TRANS	CalPERS - HEALTH BENEFIT SERVICE DIVISION	Health Premium - August 2023	45,563.41
08/02/2023	38114	CalTIP - CAL TRANSIT INDEMNITY POOL	Liability Program Premium 05/01/2023 to 05/01/2024	395,343.00
08/02/2023	38115	OPERATING ENGINEERS PUBLIC & MISC	August 2023 Medical Premiums	38,262.00
08/02/2023	38116	ROUTEMATCH SOFTWARE LLC	Quarterly Fees for RM Software Services	17,317.68
08/02/2023	38117	RTS IT INC	ITCare Gold Service Plan - Aug 2023	5,070.00
08/02/2023	38118	ZONAR SYSTEMS INC	Annual Service: Zonar Essentials & EVIR CSA Inspection	14,764.20
08/02/2023	38119	DAWSON OIL	Fuel Purchases - July 2023	49,115.10
08/02/2023	38120	EL DOB ENTERPRISES LLC	Fleet Vehicle Tires	15,156.49
08/02/2023	38121	GWP HOLDINGS LLC	Parts and Supplies - Maintenance	7,891.56
08/02/2023	38122	NATIONAL FIRE SYSTEMS INC	Semi- Annual Service - Bus Systems	5,040.00
08/02/2023	38123	TRILLIUM SOLUTIONS INC	GTFS Manager, Website Interactive Map, Website Hosting 7/1/23-6/30/24	7,700.00
08/03/2023	38124	ADM SCREENING	Drug Screenings, DOT Medical Exam, 3rd Qtr Consortium Fee	800.00
08/03/2023	38125	AFLAC	Employee Paid Premiums - July 2023	836.08
08/03/2023	38126	AMERICAN HERITAGE LIFE INSURANCE CO	Employee Paid Premiums - August 2023	29.10
08/03/2023	38127	ARNOLDS FOR AWARDS INC	Employee Recognition Clock	102.96
08/03/2023	38128	AT&T	Central Billing 06/24/23-07/23/23	894.05
08/03/2023	38129	AT&T MOBILITY	Monthly Utility - July 2023	184.92
08/03/2023	38130	AUTOZONE INC	Parts and Supplies - Maintenance	338.13
08/03/2023	38131	BUS & EQUIPMENT REPAIR OF CA	Step Nosing Yellow 9' Stick - Stock	436.38
08/03/2023	38132	C & H MOTOR PARTS	Parts and Supplies - Maintenance	105.29
08/03/2023	38133	CAPITOL CLUTCH & BRAKE INC	Parts and Supplies - Maintenance	1,340.22
08/03/2023	38134	COMCAST	High-Speed Internet - July 2023	255.30
08/03/2023	38135	DANTEC ASSOCIATES	Short-Range Transit Palm Update Consulting	2,990.00
08/03/2023	38136	ECO SIGNS LLC	Park and Ride Light Repair	1,359.68
08/03/2023	38137	EL DORADO DISPOSAL SERVICE	Disposal Service - July 2023	418.27
08/03/2023	38138	EL DORADO IRRIGATION DISTRICT	Water Service 05/08/23-07/13/23	1,887.19
08/03/2023	38139	FASTENAL	Parts and Supplies - Maintenance	4,807.68
08/03/2023	38140	FEDEX	Fedex Priority Overnight (QTY. 6 envelopes)	158.60
08/03/2023	38141	FRANCOTYP POSTALIA INC.	Postbase Meter Rental	93.15
08/03/2023	38142	CAL.NET	August 2023 Camera Service	176.92
08/03/2023	38143	GILLIG LLC	Parts and Supplies - Maintenance	3,931.18
08/03/2023	38144	GLOBAL DATA VAULT LLC	Monthly Disaster Recovery Cloud Back Up Service	330.00
08/03/2023	38145	J.C. NELSON SUPPLY CO	Hand Towels/ Toilet Paper - Shop & Admin	764.75
08/03/2023	38146	KIMBALL MIDWEST	Parts and Supplies - Maintenance	85.80
08/03/2023	38147	KINETICO WATER OF PLACERVILLE	Drinking Water Service May & July 2023	85.80
08/03/2023	38148	MAG LANDSCAPING INC	Landscape Maintenance	1,290.00
08/03/2023	38149	MISSION UNIFORM SERVICE	Uniforms, Towels, & Mats Service	833.50
08/03/2023	38150	MOTHER LODGE LIONS CLUB FOUNDATION	Hall Rental for VTT May 2024	1,200.00
08/03/2023	38151	MOTIVE ENERGY LLC	1250 CCA 390 RG - # 1005	431.52
08/03/2023	38152	NAPA AUTO PARTS	Parts and Supplies - Maintenance	153.58
08/03/2023	38153	NORCAL SPIT SHINE LLC	Bus Cleaning Service (32 Vehicles)	4,420.00
08/03/2023	38154	O'REILLY AUTO PARTS	Parts and Supplies - Maintenance	1,167.60
08/03/2023	38155	PACIFIC GAS & ELECTRIC	Monthly Utility - July 2023	671.89
08/03/2023	38156	PEST CONTROL CENTER INC	Pest Control Service	65.00
08/03/2023	38157	PLATT ELECTRIC SUPPLY INC	LED Bulbs-Buildings	326.84
08/03/2023	38158	QUILL LLC	Pencils, Clorox Wipes, Copy Paper, Electronics Duster	234.88
08/03/2023	38159	STRATUS BUILDING SOLUTIONS	Janitorial Services - Aug 2023	795.00
08/03/2023	38160	SUN LIFE FINANCIAL	Supplemental Life Benefit Aug 2023	813.14
08/03/2023	38161	VISUAL EDGE IT, INC.	Contract Base Rate: 07/22/23-08/21/23	624.55
08/03/2023	38162	SUN LIFE FINANCIAL	August 2023 Group Life & LTD Benefits	2,394.40
08/03/2023	38163	THE AFTERMARKET PARTS CO LLC	Parts and Supplies - Maintenance	2,814.76
08/03/2023	38164	TRUE VALUE HARDWARE	Parts and Supplies - Maintenance	68.07
08/03/2023	38165	UNIVERSAL SECURITY & FIRE INC	Alarm Monitoring July - September 2023	135.00
08/03/2023	38166	VERIZON WIRELESS	Cellular Service - July 2023	1,864.56
08/03/2023	38167	WESTERN SUPPLY INC	(20) 12 oz Drop In Bags - Gillig & MCI Buses	328.33
08/03/2023	38168	XEROX FINANCIAL SERVICES	Lease Payment	509.44
08/04/2023	EFT TRANS	CalPERS 457 DEFERRED COMPENSATION PROGRAM	PAY DATE AUG 4, 2023	3,601.99
08/04/2023	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #16 CLASSIC	8,354.45
08/04/2023	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #16 PEPRA	11,717.40
08/10/2023	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	GASB 68 FEES	700.00
08/17/2023	38169	49ER LIVE SCAN	Live Scan Fingerprinting	21.00
08/17/2023	38170	ACC BUSINESS	Fiber Internet - August 2023	85.87
08/17/2023	38171	ACCO ENGINEERED SYSTEMS INC	HVAC Maintenance	594.00
08/17/2023	38172	AFLAC	Employee Paid Premiums - August 2023	836.08
08/17/2023	38173	AT&T	Central Billing - 07/01/23-07/31/23	446.75
08/17/2023	38174	BIKELID LLC	Standard BikeLid Units	14,718.37
08/17/2023	38175	BULLSEYE TELECOM, INC	POTS Phone Lines for Fire/Intrusion Alarms	266.94
08/17/2023	38176	CUSTOM EMBROIDERY CONCEPTS	Various Employee Uniforms	6,534.47
08/17/2023	38177	D&K AUTO GLASS	Fleet Vehicle Glass Repair/Replacement	615.00
08/17/2023	38178	DAWSON OIL	Petrocan Duron 10W-30 - Engine Oil for Buses	6,171.61
08/17/2023	38179	DEAN D COOK JR	Graphics Installation on Vehicles	1,040.00
08/17/2023	38180	EDC CHAMBER OF COMMERCE	Leadership El Dorado 2023/2024 - KH	495.00
08/17/2023	38181	EDC COMMUNITY DEVELOPMENT SERVICES	Annual Environmental Mgmt. Fees FY 2023/2024	341.00
08/17/2023	38182	EDC RISK MANAGEMENT	Health Insurance August 2023	8,800.61
08/17/2023	38183	EDWARDS, STEVENS & TUCKER LLP	General Legal Service & Bass Lake Agreement	4,517.50
08/17/2023	38184	EL DORADO IRRIGATION DISTRICT	Water Service 06/07/23-07/31/23	119.41
08/17/2023	38185	EMPLOYMENT DEVELOPMENT DEPARTMENT	UI Benefit Charges for 2nd Qtr. 2023	2,897.00
08/17/2023	38186	FEDEX	Fedex Priority Overnight - LSC & CalTIP	39.20
08/17/2023	38187	FRANCOTYP POSTALIA INC.	Postbase Ink Cartridge	159.49
08/17/2023	38188	LANGUAGE LINE SERVICES INC	Over-the Phone Interpretation	5.00
08/17/2023	38189	OPERATING ENGINEERS LOCAL UNION #3	Union Dues August 2023	1,254.00
08/17/2023	38190	PACIFIC GAS & ELECTRIC	Monthly Utility - July 2023	3,456.98
08/17/2023	38191	PROTELESIS	Phone System Elevate Subscription August 2023	710.25
08/17/2023	38192	RLS & ASSOCIATES, INC	Cost Allocation Project and Assistance	5,582.28
08/17/2023	38193	SMALL BUSINESS BENEFIT PLAN TRUST	Dental & Vision Coverage September 2023	3,616.30
08/17/2023	38194	SPECIAL DISTRICT RISK MANAGEMENT AUTH	Employee Assistance Program Benefits	182.60

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**Check Register**  
**August 2023**

Date	Num	Name	Memo	Amount
08/17/2023	38195	STATE OF CA - DEPT OF JUSTICE	State & FBI Criminal Background Checks	49.00
08/17/2023	38196	SUBURBAN PROPANE	VOID: Propane Tank Filled	0.00
08/17/2023	38197	UMPQUA BANK	Reconciled Visa Charges	3,620.63
08/17/2023	38198	WESTERN CONTRACT FURNISHERS OF SAC	Haworth Chair (NS)	1,380.88
08/17/2023	38199	SUBURBAN PROPANE-1612	Propane Tank Filled	344.59
08/18/2023	EFT TRANS	CaIPERS 457 DEFERRED COMPENSATION PROGRAM	PAY DATE AUG. 18, 2023	3,606.79
08/18/2023	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #17 CLASSIC	8,316.31
08/18/2023	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #17 PEPPRA	11,971.30
08/28/2023	38200	.BRACKETT, MICHELLE	My Ride - July 2023	229.25
08/28/2023	38201	.CARPENTER, VICTORIA	My Ride - July 2023	26.59
08/28/2023	38202	.CHRONISTER, RODNEY E	My Ride - July 2023	145.41
08/28/2023	38203	.COOK, VAUGHAN	My Ride - July 2023	229.25
08/28/2023	38204	.COOK, VERONICA	My Ride - July 2023	419.07
08/28/2023	38205	.COOK, VICKI	My Ride - July 2023	80.57
08/28/2023	38206	.COOPER, DEBBIE	My Ride - July 2023	72.57
08/28/2023	38207	.DACOSTA, MONICA	My Ride - July 2023	204.36
08/28/2023	38208	.DAVIS, JANET	My Ride - July 2023	229.25
08/28/2023	38209	.DUPONT, MARTHA	My Ride - July 2023	61.57
08/28/2023	38210	.FILIPPELLI, JEREMY	My Ride - July 2023	56.92
08/28/2023	38211	.GULARTE, LARA L	My Ride - July 2023	229.25
08/28/2023	38212	.HEDGE, SAMANTHA	My Ride - July 2023	458.50
08/28/2023	38213	.HENDRIX, SUSAN L.	My Ride - July 2023	292.00
08/28/2023	38214	.HITCHCOCK, SANDRA	My Ride - July 2023	50.83
08/28/2023	38215	.HUBBARD, DAWN E	My Ride - July 2023	229.25
08/28/2023	38216	.IMMER, JAMES	My Ride - July 2023	32.75
08/28/2023	38217	.KAMENA, DENISE	My Ride - July 2023	311.32
08/28/2023	38218	.KURTZ, STORM	My Ride - July 2023	229.25
08/28/2023	38219	.LAWSON, CATHERINE	My Ride - July 2023	125.76
08/28/2023	38220	.LAWSON, GLENN	My Ride - July 2023	88.43
08/28/2023	38221	.MARTIN, LINA	My Ride - July 2023	195.19
08/28/2023	38222	.MILLER, DOREENE ELIZABETH	My Ride - July 2023	161.13
08/28/2023	38223	.PINO, DEBBIE K	My Ride - July 2023	165.98
08/28/2023	38224	.PREMOCK, SHONNA	My Ride - July 2023	229.25
08/28/2023	38225	.RASLEAR, BARBARA	My Ride - June/July 2023	339.95
08/28/2023	38226	.SHANNON, SIOBHAN	My Ride - July 2023	168.73
08/28/2023	38227	.TODD, JANET C	My Ride - July 2023	586.49
08/28/2023	38228	.VALENCIA, ROCHELLE	My Ride - July 2023	33.27
08/28/2023	38229	.WAHLGREN, ANNETTE	My Ride - July 2023	160.48
08/28/2023	38230	.WOJAN, CYNTHIA	My Ride - July 2023	122.94
08/28/2023	38231	.WOJAN, RONALD	My Ride - July 2023	24.56
08/28/2023	38232	.WOODS, ELIZABETH	My Ride - July 2023	229.25
08/28/2023	38233	49ER LIVE SCAN	Robert Tyler - Live Scan Fingerprinting	21.00
08/28/2023	38234	ADM SCREENING	Random Drug Screen, Pre-Emp	420.00
08/28/2023	38235	ADVANCED GASES AND EQUIPMENT INC	Nozzle Acculock, Contact Tip - Shop Supplies	58.24
08/28/2023	38236	ARNOLDS FOR AWARDS INC	Employee of the Month Engraving - DF	17.00
08/28/2023	38237	CDW GOVERNMENT	APC Battery Replacement	89.43
08/28/2023	38238	COMCAST	High-Speed Internet - August 2023	255.30
08/28/2023	38239	EDC HHS-PUBLIC HEALTH DIVISION	Pre-Employment - TB Evaluation	170.87
08/28/2023	38240	GLOBAL DATA VAULT LLC	Monthly Disaster Recovery Cloud Back Up Service	330.00
08/28/2023	38241	GRAINGER	Bodily Fluid Spill Clean-Up Packs	130.59
08/28/2023	38242	IMPERIAL PRINTING	Vehicle Graphics	1,316.32
08/28/2023	38243	KINETICO WATER OF PLACERVILLE	Drinking Water Service August 2023	42.90
08/28/2023	38244	QUILL LLC	Misc. Office Supplies	410.96
08/28/2023	38245	VISUAL EDGE IT, INC.	Contract Base Rate: 08/22/23-09/21/23 Overage: 07/22/23-08/21/23	276.64
08/30/2023	38246	EL DORADO HILLS COMMUNITY SERVICES DIST	Facility Rental for SRTP Update	1,031.00
				<u>772,736.62</u>
<b>Total</b>				<b><u>772,736.62</u></b>