

AGENDA ITEM 1 D  
Consent Item

**MEMORANDUM**

**DATE:** December 7, 2023

**TO:** El Dorado County Transit Authority

**FROM:** Megan Wilcher, Administrative Coordinator

**SUBJECT:** El Dorado County Transit Authority Board of Directors  
Proposed Meeting Schedule for 2024

**REQUESTED ACTION:**

**BY MOTION,**

**Approve the El Dorado County Transit Authority Board of Directors  
Meeting Schedule for 2024**

**BACKGROUND**

According to the El Dorado County Transit Authority (El Dorado Transit) Bylaws 4.1, “The Board of Directors shall have regular meetings at least once every two months. The dates for such meetings shall be determined by the Board.”

El Dorado Transit typically meets the first Thursday of every month at 1:00 P.M. at the County of El Dorado, Board of Supervisor’s Meeting Room, 330 Fair Lane, Building A in Placerville.

**DISCUSSION**

The proposed 2024 meeting schedule is attached for discussion and direction.

Due to the New Year’s and July 4<sup>th</sup> holidays, staff recommend cancelling the regular meeting in January and July 2024, respectively.

**EL DORADO COUNTY TRANSIT AUTHORITY  
PROPOSED MEETING SCHEDULE FOR 2024**

<b>Proposed Meeting Dates 2024</b>	<b>Comments</b>
Thursday, January 4, 2024	<i>Meeting typically cancelled due to the New Year's holiday</i>
Thursday, February 1, 2024	
Thursday, March 7, 2024	
Thursday, April 4, 2024	
Thursday, May 2, 2024	
Thursday, June 6, 2024	
Thursday, July 4, 2024	<i>Meeting typically cancelled due to the July 4<sup>th</sup> holiday</i>
Thursday, August 1, 2024	
Thursday, September 5, 2024	<i>Monday September 2<sup>nd</sup> is Labor Day</i>
Thursday, October 3, 2024	
Thursday, November 7, 2024	
Thursday, December 5, 2024	

El Dorado County Transit Authority Board of Director's meetings are held at 1:00 P.M. at County of El Dorado, Board of Supervisor's Meeting Room, 330 Fair Lane, Building A in Placerville.