

AGENDA ITEM 1 H
Consent Item

MEMORANDUM

DATE: December 7, 2023

TO: El Dorado County Transit Authority

FROM: Brian James, Executive Director

SUBJECT: Security Camera Consulting Services for System Design

REQUESTED ACTION:

BY MOTION,

- 1. Approve Purchase Order #29204 for Consulting work for Security Camera Upgrade**
- 2. Authorize the Executive Director to execute all contracts and documents related to Security Camera Consulting Services for System Design**

BACKGROUND

To enhance security for staff and passengers, the El Dorado County Transit Authority (El Dorado Transit) utilizes security camera systems at the office, bus yard, Missouri Flat Transfer Center, and many of the park and ride facilities. These camera systems record and broadcast events to transit employees for review. The system has been valuable in aiding police investigations, deterring theft, and protecting the public and employees.

DISCUSSION

The current camera system has reached the end of its useful life and is in need of replacement. In addition, the new park and ride facilities at Ray Lawyer Drive in Placerville and at Bass Lake Road will need camera systems installed. In order to facilitate the purchase of a new security camera system, El Dorado Transit has requested the service of Security by Design to create a Request for Proposals (RFP) to purchase and install the new security camera system after creating security video system specifications to include general security requirements, security video system, wiring, network, fiber optic, and testing. They will also create PDF plans for each site along with security details and block diagrams. In addition, they will provide drawings of a heat shield that can be manufactured and placed around the equipment boxes at the facilities to keep the components from overheating, which has been a constant problem in the past.

FISCAL IMPACT

COST SUMMARY (ESTIMATE)

Proposed
Budget

Consulting Work for Security Camera Upgrade
Total Project Cost

\$45,100
\$45,100

FUNDING SOURCE

Transportation Development Act (TDA)
Total Revenue

\$ 45,100
\$ 45,100

EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454
(530) 642-5383

PURCHASE ORDER NO. 29204
 THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

DATE: 12/7/2023
ACCOUNT 9910.04 **CLASS:** 125

TO: Security By Design
 5528 Pacheco Blvd, Suite B-100
 Pacheco, CA 94553

SHIP & INVOICE TO:
EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454

Contact: Tony McCutcheon
 Vendor Phone No: 925-609-1000 Fax No:

| | |
|------------------------|---------------|
| PROMISED DELIVERY DATE | TERMS: NET 30 |
|------------------------|---------------|

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|--|--------------------|
| | F.O.B. DESTINATION |
|--|--------------------|

| QTY | UNIT | DESCRIPTION | UNIT PRICE | EXTENDED TOTAL |
|-----|------|-----------------------------------------------------------|------------|----------------|
| | | Consulting work for Security Camera Upgrade CIP #24-02 | | \$45,100.00 |

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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------|
| I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority. | SUBTOTAL | \$45,100.00 |
| | SHIPPING | |
| | SALES TAX | |
| | TOTAL | \$45,100.00 |

PURCHASING AGENT

PLEASE NOTE CONDITIONS ON REVERSE SIDE

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."

Circle Distributing: Vendor - Accounting - Requestor - Purchasing