



# EL DORADO TRANSIT

## EL DORADO COUNTY TRANSIT AUTHORITY BOARD OF DIRECTORS MEETING

### AGENDA

**Thursday, December 7, 2023; 1:00 PM**

Regular Meeting

Chairperson: Jackie Neau, City of Placerville Councilmember  
 Vice Chairperson: George Turnboo, County of El Dorado Supervisor, District II  
 John Hidahl, County of El Dorado Supervisor, District I  
 Lori Parlin, County of El Dorado Supervisor, District IV  
 David Yarbrough, City of Placerville Councilmember

- John Clerici, Alternate for City Councilmembers
- Wendy Thomas, Alternate for Board of Supervisors, District III

Executive Director: Brian James

<p><b>In-Person</b></p> <p>County of El Dorado          Board of Supervisors Meeting Room          330 Fair Lane, Bldg. A          Placerville, CA 95667</p>	<p><b>Remotely</b></p> <p><b>By Computer:</b>  <a href="https://edcgov-us.zoom.us/j/86134567267">https://edcgov-us.zoom.us/j/86134567267</a></p> <p><b>By Phone:</b>          669-219-2599</p> <p><b>Meeting ID:</b>          861 3456 7267</p>
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Members of the public may call in during the meeting and are encouraged to submit public comment via email to [mwilcher@eldoradotransit.com](mailto:mwilcher@eldoradotransit.com) up until 2 hours before the start of the meeting. Written comments will be entered into the meeting’s minutes and the Board will consider all comments at the appropriate time. Members of the public may address any item on the agenda prior to board action, comments will be limited to no more than three (3) minutes.

If you are joining the meeting via computer and wish to make a comment on an item, press the “raise a hand” button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. The board secretary will call you by the last three digits of your phone number when it is your turn to comment.

By participating in this meeting, you acknowledge that you are being recorded.

## **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

### **CEREMONIAL ITEMS**

- A. Adopt Proclamation in recognition of retiring Operations Manager Scott Ousley for thirty (30) years of public service

### **ROLL CALL**

### **ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

### **OPEN FORUM**

At this time, any person may comment on any item that is not on the agenda. Please state your name for the record. Action will not be taken on any item that is not on the agenda. Please limit your comments to no more than three (3) minutes. Please give any written material presented at the meeting to the clerk for public record.

#### **1. CONSENT CALENDAR**

- A. Approve Conformed Minutes of Regular Meeting November 2, 2023
- B. Receive and File October 2023 Check Register
- C. Receive and File October 2023 Ridership Report
- D. Approve the El Dorado County Transit Authority Board of Directors Meeting Schedule for 2024
- E. Receive and File Independent Financial Audit, Single Audit and Compliance Reports for Fiscal Year 2022/23 for the El Dorado County Transit Authority
- F. Adopt Resolution No. 23-27 revising the **El Dorado County Transit Authority Personnel Policies and Procedures Manual** regarding policy revisions and updates
- G.
  1. Adopt Capital Improvement Plan (CIP) #24-05: Supervisor and Administrative Staff Vehicle Replacement
  2. Approve Purchase Order No. 29202 issued to Freeway Toyota for the acquisition of one (1) Replacement Staff Vehicle

3. Approve Purchase Order No. 29203 issued to Elk Grove Auto for the acquisition of one (1) Replacement Supervisor Vehicle
  4. Authorize the exemption from competitive bidding as State Contracts will be utilized
  5. Authorize Executive Director to execute all documents related to these purchases within the Capital Improvement Plan Project #24-05
- H. 1. Approve Purchase Order #29204 for Consulting work for Security Camera Upgrade
2. Authorize the Executive Director to execute all contracts and documents related to Security Camera Consulting Services for System Design

2. **ACTION ITEMS**

None

3. **INFORMATION ITEMS**

- A. Draft El Dorado Transit Short Range Transit Plan Update
- B. Receive Final Closing Budget for Capital Improvement Plan Project #21-02 Vehicle Replacement – Maintenance Truck

**EXECUTIVE DIRECTOR REPORT \***

**BOARD MEMBER COMMENTS \***

**RECESS TO CLOSED SESSION**

Closed Personnel Session Pursuant to Government Code Section 54954.5 –  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Executive Director

**RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS**

**ADJOURNMENT**

\* Verbal Report

NEXT REGULARLY SCHEDULED  
EL DORADO COUNTY TRANSIT AUTHORITY BOARD MEETING  
Thursday, February 1, 2024 1:00 P.M.  
County of El Dorado  
Board of Supervisors Meeting Room  
330 Fair Lane, Bldg A, Placerville, CA 95667

*The El Dorado County Board of Supervisors Meeting Room is accessible for persons with disabilities. In compliance with the Americans with Disabilities Act, if you require modification or accommodation to participate in this meeting, please contact El Dorado County Transit Authority by telephone at (530) 642-5383 or by fax at (530) 622-2877. Requests must be made as early as possible and at least one full business day before the start of the meeting.*

*The Agenda is also available on the website [www.eldoradotransit.com](http://www.eldoradotransit.com)*