



EL DORADO TRANSIT

**EL DORADO COUNTY TRANSIT AUTHORITY
BOARD OF DIRECTORS MEETING
CONFORMED MINUTES
Thursday, December 7, 2023; 1:00 PM
Regular Meeting**

Chairperson: Jackie Neau, City of Placerville Councilmember
Vice Chairperson: George Turnboo, County of El Dorado Supervisor, District II
John Hidahl, County of El Dorado Supervisor, District I
Lori Parlin, County of El Dorado Supervisor, District IV
David Yarbrough, City of Placerville Councilmember

- John Clerici, Alternate for City Councilmembers
- Wendy Thomas, Alternate for Board of Supervisors, District III

Executive Director: Brian James

<p style="text-align: center;">In-Person</p> <p style="text-align: center;">County of El Dorado Board of Supervisors Meeting Room 330 Fair Lane, Bldg. A Placerville, CA 95667</p>	<p style="text-align: center;">Remotely</p> <p style="text-align: center;">By Computer: https://edcgov-us.zoom.us/j/86134567267</p> <p style="text-align: center;">By Phone: 669-219-2599</p> <p style="text-align: center;">Meeting ID: 861 3456 7267</p>
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Members of the public may call in during the meeting and are encouraged to submit public comment via email to mwilcher@eldoradotransit.com up until 2 hours before the start of the meeting. Written comments will be entered into the meeting’s minutes and the Board will consider all comments at the appropriate time. Members of the public may address any item on the agenda prior to board action, comments will be limited to no more than three (3) minutes.

If you are joining the meeting via computer and wish to make a comment on an item, press the “raise a hand” button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The board secretary will call you by the last three digits of your phone number when it is your turn to comment.

By participating in this meeting, you acknowledge that you are being recorded.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Neau called the meeting to order at 1:01 PM and the Pledge of Allegiance was recited.

CEREMONIAL ITEMS

- A. Adopt Proclamation in recognition of retiring Operations Manager Scott Ousley for thirty (30) years of public service

ROLL CALL

Directors Present: John Hidahl, Jackie Neau, George Turnboo, David Yarbrough

Directors Absent: Lori Parlin

A quorum was present.

ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

Adoption of the Agenda and Approval of Consent Calendar

M/S: Turnboo/Hidahl
Ayes: Hidahl, Neau, Turnboo, Yarbrough
Absent: Parlin

OPEN FORUM

None

1. CONSENT CALENDAR

- A. Approve Conformed Minutes of Regular Meeting November 2, 2023
- B. Receive and File October 2023 Check Register
- C. Receive and File October 2023 Ridership Report
- D. Approve the El Dorado County Transit Authority Board of Directors Meeting Schedule for 2024

- E. Receive and File Independent Financial Audit, Single Audit and Compliance Reports for Fiscal Year 2022/23 for the El Dorado County Transit Authority
- F. Adopt Resolution No. 23-27 revising the **El Dorado County Transit Authority Personnel Policies and Procedures Manual** regarding policy revisions and updates
- G.
 - 1. Adopt Capital Improvement Plan (CIP) #24-05: Supervisor and Administrative Staff Vehicle Replacement
 - 2. Approve Purchase Order No. 29202 issued to Freeway Toyota for the acquisition of one (1) Replacement Staff Vehicle
 - 3. Approve Purchase Order No. 29203 issued to Elk Grove Auto for the acquisition of one (1) Replacement Supervisor Vehicle
 - 4. Authorize the exemption from competitive bidding as State Contracts will be utilized
 - 5. Authorize Executive Director to execute all documents related to these purchases within the Capital Improvement Plan Project #24-05
- H.
 - 1. Approve Purchase Order #29204 for Consulting work for Security Camera Upgrade
 - 2. Authorize the Executive Director to execute all contracts and documents related to Security Camera Consulting Services for System Design

2. **ACTION ITEMS**

None

3. **INFORMATION ITEMS**

- A. Draft El Dorado Transit Short Range Transit Plan Update
- B. Receive Final Closing Budget for Capital Improvement Plan Project #21-02 Vehicle Replacement – Maintenance Truck

EXECUTIVE DIRECTOR REPORT *

BOARD MEMBER COMMENTS *

RECESS TO CLOSED SESSION

Closed Personnel Session Pursuant to Government Code Section 54954.5 –
PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Executive Director

RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS

Due to space limitations, Closed Session was not held.

ADJOURNMENT

Chair Neau adjourned the meeting at 1:47 PM. The next regularly scheduled meeting is Thursday, February 1, 2024.

Respectfully Submitted,

**Megan Wilcher
Secretary to the Board**

* Verbal Report