



EL DORADO TRANSIT

EL DORADO COUNTY TRANSIT AUTHORITY BOARD OF DIRECTORS MEETING

CONFORMED MINUTES

Thursday, June 6, 2024; 1:00 PM

Regular Meeting

Chairperson: George Turnboo, County of El Dorado Supervisor, District II

Vice Chairperson: David Yarbrough, City of Placerville Councilmember
John Hidahl, County of El Dorado Supervisor, District I
Brooke Laine, County of El Dorado Supervisor, District V
Jackie Neau, City of Placerville Councilmember

- John Clerici, Alternate for City Councilmembers
- Lori Parlin, Alternate for County of El Dorado Supervisor, District IV

Executive Director: Brian James

In-Person

County of El Dorado
Board of Supervisors Meeting Room
330 Fair Lane, Bldg. A
Placerville, CA 95667

Teleconference

South Lake Tahoe Office
3368 Lake Tahoe Blvd #102
South Lake Tahoe, CA 96150

Remotely

By Computer:

<https://edcgov-us.zoom.us/j/86134567267>

By Phone:

669-219-2599

Meeting ID:

861 3456 7267

Members of the public may call in during the meeting and are encouraged to submit public comment via email to mwilcher@eldoradotransit.com up until 2 hours before the start of the meeting. Written comments will be entered into the meeting's minutes and the Board will consider all comments at the appropriate time. Members of the public may address any item on the agenda prior to board action, comments will be limited to no more than three (3) minutes.

If you are joining the meeting via computer and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The board secretary will call you by the last three digits of your phone number when it is your turn to comment.

By participating in this meeting, you acknowledge that you are being recorded.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Turnboo called the meeting to order at 1:01 PM and the Pledge of Allegiance was recited.

ROLL CALL

Directors Present: John Hidahl, Brooke Laine, Jackie Neau, George Turnboo, David Yarbrough

A quorum was present.

ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

Adoption of the Agenda and Approval of Consent Calendar

M/S: Neau/Laine

Ayes: Laine, Hidahl, Neau, Turnboo, Yarbrough

OPEN FORUM

None

1. CONSENT CALENDAR

- A. Approve Conformed Minutes of Regular Meeting May 2, 2024 (*Wilcher*)**
- B. Receive and File April 2024 Check Registers (*Petersen*)**
- C. Receive and File April 2024 Ridership Reports (*Bergren*)**
- D. Approve Purchase Orders for Insurance Coverage for Fiscal Year 2024/25 (*Petersen*)**
- E. Approve Charter Rate of \$270 per hour for Fiscal Year 2024/25 (*Bergren*)**
- F. 1. Adopt Resolution No. 24-13 Authorizing the Executive Director to Execute All Documents for the California State of Good Repair Grant Program (*Bergren*)**
 - 2. Adopt Resolution No. 24-14 Authorizing the California State of Good Repair Project List**

- G. 1. Authorize Professional Services Agreement between the El Dorado County Transit Authority and Feild and Associates (*James*)
2. Approve Purchase Order No. B30012 issued to Feild and Associates in the amount of \$50,000 for Capital Improvement Project Management
- H. Approve the Biennial Conflict of Interest Code Review and direct staff to provide a written statement to the code reviewing body (*Wilcher*)

2. **ACTION ITEMS**

TIMED ITEM 1:00 PM

- A. 1. Public Hearing to Adopt Resolution No. 24-15 Finalizing the Operating Budget for Fiscal Year 2024/25 (*Petersen*)
2. Adopt Resolution No. 24-16 Approving the Fiscal Year 2024/25 Personnel Allocation Table
3. Adopt Fiscal Year 2024/25 Organizational Chart

Action: Chair Turnboo opened the Public Hearing to accept public comment on the proposed final Operating Budget for Fiscal Year 2024/25. There was no public comment on this item.

M/S: Hidahl/Neau
Ayes: Hidahl, Laine, Neau, Turnboo, Yarbrough

TIMED ITEM 1:00 PM

- B. Public Hearing to Adopt Resolution No. 24-17 Finalizing the Fiscal Year 2024/25 Capital Improvement Plan and Capital Budget (*Petersen*)

Action: Chair Turnboo opened the Public Hearing to accept public comment on the proposed final Capital Improvement Plan and Capital Budget for Fiscal Year 2024/25. There was no public comment on this item.

M/S: Laine/Hidahl
Ayes: Hidahl, Laine, Neau, Turnboo, Yarbrough

- C. Receive and file the **Final Report of the Total Compensation and Benefit Study, El Dorado County Transit Authority, May 2024** prepared by Ralph Andersen & Associates (*Harris*)

Action: Receive and File only. No action taken.

- D. 1.** Award contract for the performance of Bus Parking Lot Improvements Design and Engineering Services per RFP #23-02 (*Bergren*)
2. Approve Purchase Order 29222
3. Authorize the Executive Director to enter into a Contract with Dokken Engineering for Design & Engineering Services as outlined in Dokken Engineering’s proposal dated May 23, 2024
4. Authorize Executive Director to approve a contingency of 10% above contract amount

Action: Item approved unanimously as requested by staff

M/S: Hidahl/Yarbrough
Ayes: Hidahl, Laine, Neau, Turnboo, Yarbrough

3. INFORMATION ITEMS

- A. El Dorado County Fair Free Shuttle Flyer (*Bergren*)

EXECUTIVE DIRECTOR REPORT *

BOARD MEMBER COMMENTS *

RECESS TO CLOSED SESSION

Closed Personnel Session Pursuant to Government Code Section 54957.6 – Concerning Labor Negotiations with the Transit Operator’s Bargaining Unit. The designated representatives for the El Dorado County Transit Authority are Executive Director Brian James and Legal Counsel Michael Tucker

Closed Session Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators concerning discussions with Unrepresented Regular Employees and Unrepresented Regular Management Employees of the El Dorado County Transit Authority. The designated representatives for the El Dorado County Transit Authority are Executive Director Brian James and Legal Counsel Michael Tucker

Closed Personnel Session Pursuant to Government Code Section 54954.5 –
PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Executive Director

Pursuant to Government Code Section 54956.8 – Conference with Real Property Negotiator

Property: APN 121-300-005, El Dorado Hills, CA

Transit Negotiators: Brian James, Executive Director or designee

Negotiating Parties: Town Center East LP / Town Center Management Group, Inc. or designee

Under Negotiation: Price and terms of payment for sale

Recessed to closed session at 1:56 PM

RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS

Reconvene to Open Session at 2:21 PM

The board gave the Executive Director direction on the real property listed on the agenda.

ADJOURNMENT

Chair Turnboo adjourned the meeting at 2:22 PM. The next regularly scheduled meeting is Thursday, August 1, 2024.

Respectfully Submitted,

**Megan Wilcher
Secretary to the Board
* Verbal Report**