



EL DORADO TRANSIT

EL DORADO COUNTY TRANSIT AUTHORITY BOARD OF DIRECTORS MEETING

AGENDA

Thursday, May 1, 2025; 1:00 PM

Regular Meeting

Chairperson: David Yarbrough, City of Placerville Councilmember
 Vice Chairperson: Brian Veerkamp, County of El Dorado Supervisor, District III
 Jackie Neau, City of Placerville Councilmember
 Lori Parlin, County of El Dorado Supervisor, District IV
 George Turnboo, County of El Dorado Supervisor, District II

- John Clerici, Alternate for City Councilmembers
- Greg Ferrero, Alternate for County of El Dorado Supervisor, District I

Executive Director: Brian James

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| <p>In-Person</p> <p>County of El Dorado Board of Supervisors Meeting Room 330 Fair Lane, Bldg. A Placerville, CA 95667</p> | <p>Remotely</p> <p>By Computer: https://edcgov-us.zoom.us/j/86134567267</p> <p>By Phone: 669-219-2599</p> <p>Meeting ID: 861 3456 7267</p> |
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Members of the public may call in during the meeting and are encouraged to submit public comment via email to mwilcher@eldoradotransit.com up until 2 hours before the start of the meeting. Written comments will be entered into the meeting’s minutes and the Board will consider all comments at the appropriate time. Members of the public may address any item on the agenda prior to board action, comments will be limited to no more than three (3) minutes.

If you are joining the meeting via computer and wish to make a comment on an item, press the “raise a hand” button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The board secretary will call you by the last three digits of your phone number when it is your turn to comment.

By participating in this meeting, you acknowledge that you are being recorded.

PLEASE NOTE: If all board members are present in person, public participation by Zoom is for convenience only and is not required by law. If the Zoom feed is lost for any reason, the meeting may be paused while a fix is attempted but the meeting may continue at the discretion of the Chairperson.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

RECESS TO CLOSED SESSION

Closed Personnel Session Pursuant to Government Code Section 54954.5 –
PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Executive Director

Closed Personnel Session Pursuant to Government Code Section 54954.5 –
PUBLIC EMPLOYMENT Title: Human Resources Manager

RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS

OPEN FORUM

At this time, any person may comment on any item that is not on the agenda. Please state your name for the record. Action will not be taken on any item that is not on the agenda. Please limit your comments to no more than three (3) minutes. Please give any written material presented at the meeting to the clerk for public record.

1. CONSENT CALENDAR

- A. Approve Conformed Minutes of Regular Meeting April 3, 2025 (*Wilcher*)
- B. Receive and file March 2025 Check Registers (*Hewett*)
- C. Receive and file March 2025 Ridership Reports (*Bergren*)
- D. Receive and file Quarterly Investment Report for quarter ending 03/31/2025 (*Hewett*)
- E.
 1. Adopt Resolution No. 25-11 identifying fuel as exempt from competitive bidding and authorize the Executive Director to procure fuel from outside vendors (*Hewett*)
 2. Approve Blanket Purchase Order No. B31007 issued to Dawson Oil Company in the amount of \$800,000 for fiscal year 2025/26
 3. Approve Blanket Purchase Order No. B31057 issued to Hunt & Sons, Inc in the amount of \$25,000 for fiscal year 2025/26

1. **CONSENT CALENDAR CONTINUED**

- F. Approval of Purchase Orders above \$25,000 for Fiscal Year 2025/26 (*Hewett*)
- G. Adopt Resolution No. 25-12 authorizing the Executive Director to file a Transportation Development Act (TDA) claim for Fiscal Year 2025/26 (*Hewett*)

2. **ACTION ITEMS**

TIMED ITEM 1:00 PM

- A. Public Hearing to review and acknowledge job vacancy status and recruitment efforts (*Harris*)
- B. 1. Adopt Resolution No. 25-14 approving the appointment of Julie Petersen as extra help and waive the 180-day waiting period (*Harris*)

2. Authorize the Chair to sign the draft, limited duration employment agreement with Julie Petersen to provide guidance on special issues for the incoming Finance Manager
- C. Adopt the updates to the Petty Cash Policy (Policy No. B-4) to adopt Resolution No. 25-13 authorizing the El Dorado County Transit Authority to maintain a maximum amount in the petty cash fund of five hundred dollars (\$500.00) (*Hewett*)
- D. 1. Approve Contract Amendment No. 1 between the City of Placerville and El Dorado County Transit Authority for mitigation related costs (*Hewett*)

2. Approve Purchase Order No. 30199 issued to City of Placerville in the amount of \$116,892.21

3. Authorize the Executive Director to execute the contract and all related documents necessary to complete the project
- E. 1. Approve increase to overall Capital Improvement Plan (CIP) budget for Project No. 22-04 to the total amount of \$800,000.00 (*Hewett*)

2. Award contract for Bass Lake Road Park & Ride Landscaping to the lowest responsible bidder, consistent with the bid documents upon legal review and approval

3. Approve Purchase Order No. 30200 to Saenz Landscape Company in the amount of \$408,886.79

4. Authorize the Executive Director to execute the contract (including change orders but not to exceed CIP budget), and all related documents necessary to complete the project

EXECUTIVE DIRECTOR REPORT *

BOARD MEMBER COMMENTS *

ADJOURNMENT

* Verbal Report

NEXT REGULARLY SCHEDULED
EL DORADO COUNTY TRANSIT AUTHORITY BOARD MEETING
Thursday, June 5, 2025 1:00 P.M.
County of El Dorado
Board of Supervisors Meeting Room
330 Fair Lane, Bldg A, Placerville, CA 95667

The El Dorado County Board of Supervisors Meeting Room is accessible for persons with disabilities. In compliance with the Americans with Disabilities Act, if you require modification or accommodation to participate in this meeting, please contact El Dorado County Transit Authority by telephone at (530) 642-5383 or by fax at (530) 622-2877. Requests must be made as early as possible and at least one full business day before the start of the meeting